

Wilson Middle School

Return to Operations

Process to Screen Students Prior to Entry

***When directed by health officials we will implement the following screening practices:**

Walkers:

- **Students exiting a personal vehicle** will be directed into lines on the sidewalk separated with cones to the right of the side door that leads to the 500 Hallway located by room 229. The lines will be separated by cones and students will socially distance themselves in the line by standing on a symbol marked on the sidewalk. Staff members will screen students as they walk from the lines into the building using forehead thermometers. Students who have a temperature above 100.4 will be sent to the private hallway outside the nurse's station to wait for further instructions.

Bussing:

- **Students exiting the busses** will be directed into lines separated by painted lines to the right of the building on the sidewalks. Students will socially distance themselves in the line by standing on a symbol marked on the sidewalk. Staff members will screen students as they walk from the lines into the main doors of the building using forehead thermometers. Students who have a temperature above 100.4 will be sent to the private hallway outside the nurse's station to wait for further instructions.

Inclement Weather:

- **Students exiting the busses** will be directed into lines separated by painted lines and come through the front doors of the building into the waiting area. Students will socially distance themselves in the line by standing on a symbol marked in the hallway. Staff members will screen students as they walk from the lines into the building using forehead thermometers. Students who have a temperature above 100.4 will be sent to the private hallway outside the nurse's station to wait for further instructions.
- **Students exiting a personal vehicle** will be directed into the side door that leads to the 500 Hallway located by room 229. The lines will be located in the hallway and separated by cones. Students will socially distance themselves in the line by standing by a cone located on the carpet. Staff members will screen students as they walk from the lines into the building using forehead thermometers. Students who have a temperature above 100.4 will be sent to the private hallway outside the nurse's station to wait for further instructions.

Isolation Area

Any student who develops symptoms consistent with COVID-19 during the school day will report to the private hallway outside the nurse's office. The school nurse will assess the student and make a determination about next steps. Parent(s) or Guardian(s) must be available to pick students up during the school day should they display symptoms.

Moving Throughout the Building

Students will have limited access to move about the building. If it is necessary to travel throughout the building, students should practice social distancing from peers and wear a face covering when appropriate. All hallways (when possible) will be marked directionally. All students and staff will be expected to follow the directional path(s) during high traffic times (after school and during passing periods.) Students and staff will be expected to wear masks when remaining socially distant is not possible.

Restroom Access

ALL teachers will utilize the e-hallpass system. This system allows us to limit the number of students accessing certain areas of the building and will therefore help us to maintain adequate social distancing. Teachers must create the pass for the student and the student will be permitted to leave the classroom once the pass becomes active. Passes to ALL locations will be limited based on location size and necessity.

Delivery Drop Zone

The glass vestibule outside the main office will have signage and a table for deliveries. The Coca Cola/Vending Machine vendors will be able to access the vending machines in the teachers lounge wearing a mask and using a direct route to enter and leave the building. Missi Rowe and Rita Tiarks will be the contacts for deliveries.

Arrival/Dismissal Plan

Arrival:

Classrooms (when possible) will be open for students upon their arrival to help minimize the number of students gathering in common areas. The building will be open for students from 7:00 am until 3:00 pm. Students are expected to follow directional paths at dismissal and immediately exit the building to load the buses. Students waiting for a ride must be picked up no later than 3:00pm. Students waiting for a ride must wait in the designated common area outside of the main office. Masks are to be worn when remaining socially distant is not possible. All students who stay for an after school activity must remain with the designated coach or sponsor and leave the building immediately following the event.

Dismissal:

Students riding a school bus will be expected to wear a mask outside while waiting for the bus and while on the bus. Students are also expected to do their best to stay 6ft apart from others while waiting for the bus. Teachers will be escorting students to their assigned bus at the end of the day.

Afterschool Clubs/Activities

The building will be open for students beginning at 7:00am and students must leave the building no later than 3:00pm unless staying for a supervised club or activity. Students are expected to enter and exit through the main front doors of Madison Campus. All students who stay for an after school activity must remain with the designated coach or sponsor and leave the building immediately following the event. This includes 21st Century Clubs, Athletics, Fine Arts, etc.

Breakfast

Students will enter the front doors of the building beginning at 7 am. Students will wear masks, follow the directional arrows, and maintain social distancing. Students will enter the lunchroom, get their breakfast, and continue to the tables sitting no more than 6 at a table. Students will dump their trays and go to their advisor/first core. Students arriving after 7:15 will take a sack breakfast and go to their advisor/first core.

Access to Cleaning Supplies

Cleaning supplies purchased for teachers/classrooms will be allowed to be kept in classrooms but must be locked and kept away from students. Additional supplies will be located in the custodians' office (rm 112) and can be requested as needed. These supplies may need to be returned after use depending on the need.

Passing Periods

All hallways (when possible) will be marked directionally. All students and staff will be expected to follow the directional path(s) during high traffic times. (after school and during passing periods) Students and staff will be expected to wear masks when remaining socially distant is not possible.

Lunch

Students will enter the lunch room using the entrance by the 500 and 600 hallway intersection (outside of room 618). Students will stay socially distanced in line and sit six students to a table. There will be a divider of shrink wrap between students at the table. When students are finished they will dump their trays and stack them at the end of the table. Students will leave the table when their teacher releases them from the table. Tables will be wiped down, plastic dividers may be replaced. Students will leave the cafeteria according to the signage.